



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Joint Review Committee on Education in Diagnostic Medical Sonography (JRCDMS) for the 2025 Annual Accreditation Fees for the Sonography Program. Fiscal Impact: \$2,000.00, Cumulative amount: \$0.00, Revenue: \$0.00

Presenter(s): Jeffrey Guild, Vice Provost of Academic Affairs

1. Describe the purpose of this purchase of goods, services, information technology, construction, or use of space. The annual accreditation fee is required by the Joint Review Committee on Education in Diagnostic Medical Sonography (JRCDMS) for ongoing accreditation. Accrediting bodies monitor institutions regularly to ensure continued compliance with standards. The JRCDMS fees support their ongoing monitoring activities, including periodic reports, data analysis, and follow-up evaluations. JRCDMS accreditation ensures that the Sonography program meets specific educational standards and provides high-quality training to future Diagnostic Sonographers. Approximately, 30 students are enrolled in the accredited Sonography program annually. Accreditation is required so students can sit for national examination.

2. Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver. Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold.

3. Describe business rationale for the purchase and how it was procured.

(A) What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated. The Sonography program meets specific educational standards and provides high-quality training to future Diagnostic Sonography

professionals. There is no revenue associated with this purchase. This is a budgeted item.

(B) How does the purchase support the Strategic Business Plan. Yes, this is an annual accreditation fee which feeds the Social Enterprise Tactic-Answer the Call for Healthcare Professionals and Actualize Employment Tactics.

(C) If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation. Not applicable.

(D) If a competitive solicitation process was conducted by the College, describe the process. Not applicable.

This Executive Summary is approved by:

Jeffrey Guild
Vice Provost of Academic Affairs

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INVOICE #: INV-032391
DATE: 01/16/2025
DUE DATE: 03/02/2025

BILL **Broward College**
TO: Attn: Evan Steigrod, BA, RDMS, RDCS
1000 Coconut Creek Blvd., Bldg. 41, North Campus
Coconut Creek, FL 33066-1615

Program # - 110026

DESCRIPTION / MEMO	AMOUNT
Annual Fees for June 2025 - June 2026	\$2,000.00

TOTAL DUE: \$2,000.00

Click the link embedded in the corresponding email for Credit Card and ACH payments

**Note: A 2.9% service fee will be charged to all credit card transactions.*

Make Checks Payable to:

JRC-DMS
6021 University Boulevard
Suite 500
Ellicott City, MD 21043